

Instructions for Establishing Direct Deposit for Homestead Funds in Workday



Homestead
Funds

Don't Have an Account Yet?

Opening an account with Homestead Funds is easy. Go to www.homesteadfunds.com and select "Open Account."

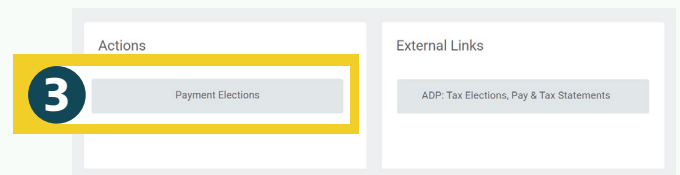
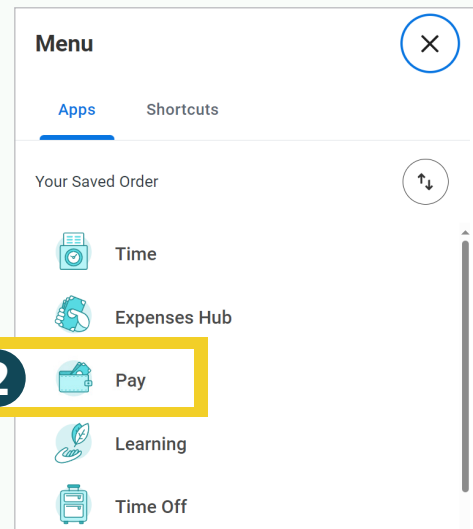
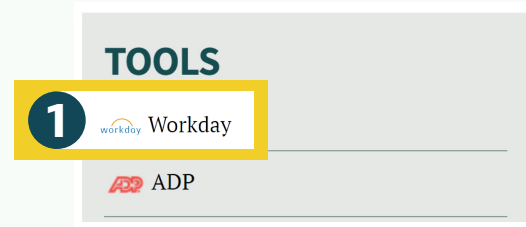
- Make sure you select Payroll Deduction as your Initial Funding. You will not need to print the Automatic Payroll Deduction Form and the Employer Instructions to Submit Funds since you will be setting up your deductions yourself in Workday.
- Write down your account number, you'll need it to establish payroll deduction.

Already Have an Account?

If you already have a Homestead Funds account and want to add payroll deduction to it, use these instructions to help you set it up in Workday.

Just follow these quick steps and you'll be well on your way:

- 1 Open Workday through the quick access link on NRECA NOW homepage
- 2 Click on "Pay" in the Menu in the upper left of the page
- 3 Click on "Payment Elections" and then click "Add" in the Accounts section.



Complete the Account Information section using the information Routing Number and 17-Digit Direct Deposit Account Number directions below.

- You **must** use ABA/Routing Number: **104000016**
- **If you invest in multiple funds, you will have a special 17-Digit Direct Deposit Account Number for each fund.**
- The special 17-Digit Direct Deposit Account Number should be formatted as follows:
- **Account Type Code** (2240 for IRA or ESA Account, 2230 for non-IRA accounts) **+3-Digit Fund Number+10-Digit Homestead Account Number** (add enough zeroes in front of the Homestead Funds account number to equal ten digits total).
- In the example below, the account is a non-IRA account (2230) invested in the Daily Income Fund (168) and the Homestead Funds account number is 12345.
- Therefore the 17-digit account number would be 22301680000012345.

Account Information	
Account Type	* <input checked="" type="radio"/> Checking <input type="radio"/> Savings
Routing Transit Number	* <input type="text" value="104000016"/>
Account Number	* <input type="text" value="22301680000012345"/>
Bank Name	* <input type="text" value="First National Bank of Omaha"/>
Bank Identification Code	<input type="text"/>
Account Nickname (optional)	<input type="text"/>

- Once your account is added, in the Payment Elections section, click on "Edit" for your Payroll and follow the instructions at [NRECA Workday Payment Elections](#) to add your new elections.

3-Digit Fund Number

Choose the appropriate Fund Number as listed below:

- 168 — Daily Income Fund
- 170 — Short-Term Government Securities Fund
- 171 — Intermediate Bond Fund
- 172 — Short-Term Bond Fund
- 174 — Stock Index Fund
- 176 — Value Fund
- 178 — Small-Company Stock Fund
- 180 — International Equity Fund
- 182 — Growth Fund
- 555 — Asset Allocation Model
Only use 555 Asset Allocation Model if you have established an Asset Allocation Model on your account.

Please note: If you invest in multiple funds, you will need to repeat these steps for each fund.

Asset Allocation does not guarantee a profit or protect against a loss in a declining market. This method is used to help manage investment risk.

Investing in mutual funds involves risk, including the possible loss of principal.

Past performance does not guarantee future results.

Investors should carefully consider fund objectives, risks, charges and expenses before investing. The prospectus contains this and other information about the funds and should be read carefully before investing. To obtain a prospectus, call 1-800-258-3030 or visit homesteadfunds.com.

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