

# Account Services Form



**Homestead**  
Funds

Use this form to complete one or more of the following:

- Change your name
- Change your address or phone number
- Change your telephone options
- Change your dividend and capital gains options
- Change your cost basis elections
- Add or update your bank information

Dependent upon the change(s) you are making on your account, some Sections may not apply. However, Sections 1 and 8 must always be completed.

Return your completed form to:

**Regular Mail**

Homestead Funds  
c/o of Ultimus Fund Solutions, LLC  
P.O. Box 46707  
Cincinnati, OH 45246

**Overnight Mail**

Homestead Funds  
c/o of Ultimus Fund Solutions, LLC  
225 Pictoria Drive  
Suite 450  
Cincinnati, OH 45246

**Fax**

877-513-0756

If you have a question, call us at **800.258.3030**. For complete information about Homestead Funds and services, see the prospectus, which is available at [homesteadfunds.com](http://homesteadfunds.com) or by calling the above toll-free number.

## 1. Ownership

Tell us how your account is currently registered.

Owner/Minor's First Name	Middle Initial	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Social Security Number	Account Number (s)	
<input type="text"/>	<input type="text"/>	
Daytime Telephone Number (in case we have questions)		
<input type="text"/>	-	<input type="text"/>

Be sure to sign your completed form (Section 8).

If we do not already have this phone number on file we will add it to your contact information.

◆ **If a Joint or Minor's Account**

Joint Owner/Custodian's First Name	Middle Initial	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Social Security Number	Daytime Telephone Number (in case we have questions)	
<input type="text"/>	<input type="text"/>	
Joint Owner's First Name	Middle Initial	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Social Security Number	Daytime Telephone Number (in case we have questions)	
<input type="text"/>	<input type="text"/>	

## 2. Change Name

Complete this section to change your name. You must also provide a copy of the legal document with your name change.

Print OLD Name: First	Middle Initial	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Print NEW Name: First	Middle Initial	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

To change your name complete Sections 1, 2, and 8. You will also need to provide a copy of the legal document with your name change.

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## 3. Change Address

Owner/Minor's Residential Street Address

City

State

Zip Code

◆ If you want account correspondence sent to an address other than the Owner/Minor's residential street address, provide a mailing address below.

New Mailing Address (Your mailing address may be a P.O. Box)

City

State

Zip Code

## 4. Change Dividends and Capital Gains Options

Dividends and capital gains are automatically reinvested in your account unless you make a different election.

Dividends and Short-Term Capital Gains:

Reinvest in same Fund Account  
Default option

Pay by Check Sent to Address of Record

Pay by ACH to Bank Account

Long-Term Capital Gains:

Reinvest in same Fund Account  
Default option

Pay by Check Sent to Address of Record

Pay by ACH to Bank Account

## 5. Phone Services

We will act on your instructions to exchange or sell shares by phone unless you check the box to opt out of those services below. If you have bank instructions on file, phone purchases are automatically allowed for most account types.

Neither Homestead Funds nor the Transfer Agent will be liable for properly acting upon telephone instructions believed to be genuine.

I DO want to make exchanges and distributions by phone.

I DO NOT want to make exchanges and distributions by phone.

The USA Patriot Act requires financial services companies to obtain and verify customers' residential street addresses. A P.O. Box will not be accepted as a residential street address. A rural route, APO or FPO address will be accepted.

Changes to dividend and capital gains options in IRAs must be requested on the IRA Distribution Request Form.

If you want payments sent by ACH you must also complete Section 7 unless you already have bank instructions on file.

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## 6. Cost Basis Election – Taxable Accounts Only

Non-covered shares are distributed first. Complete this section if you wish to revoke your current cost-basis election for any covered shares that may be distributed.

Please choose one of the following available methods:

- Average Cost** — the purchase price of all covered shares in the account are averaged
- First In, First Out** — depletes shares beginning with the earliest acquisition date
- Last In, First Out** — depletes shares beginning with the most recent acquisition date
- High Cost** — depletes shares beginning with the most expensive shares
- Low Cost** — depletes shares beginning with the least expensive shares
- Specific Lot Identification** — depletes shares according to the lots chosen by the shareholder. FIFO will be used for shares withdrawn due to a systematic withdrawal plan and in cases where the lots you designate are insufficient or unavailable.

Please consult your tax advisor to determine which cost basis accounting method best suits your individual tax situation.

Any changes made here will replace your current accounting method for all covered shares in your account.

## 7. Add or Update Bank Information

Complete this section to add or update the bank information attached to your Homestead Funds account.

- If you have an existing automatic investment plan or systematic withdrawal plan and would like this to continue from the new bank information attached, please check here.**

- Add or update. Check one:**
- This bank information replaces any prior bank information on file.
  - This bank information should be added in addition to any prior information on file.

- Account type. Check one:**
- Checking
  - Savings.

To add or update bank information complete **Sections 1, 7 and 8**. You must wait 15 days after the instructions have been added to your account before you can process a distribution to the new bank instructions.



### Attach voided check here.

Checks must be preprinted with your name and address. At least one common name must match exactly between your Homestead Funds and Bank accounts. We do not accept starter checks. If you do not have a preprinted check please include a letter from your bank, on their letterhead, confirming your bank account registration, account number and routing number.

**You must sign this form in Section 8 on the next page.**

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## 8. Signature

**Each person named in the registration must sign below.**

Owner/Custodian's Signature

Title (if applicable)

Date (mm/dd/yyyy)

 /  / 

Owner's Signature

(required if a joint account)

Title (if applicable)

Date (mm/dd/yyyy)

 /  / 

Owner's Signature

(required if a joint account)

Title (if applicable)

Date (mm/dd/yyyy)

 /  / 

Be sure to sign this form.  
We cannot act on your  
instructions without  
your signature.