

Employer Instructions to Submit Funds



Use one of the instructions below to submit payroll deductions to Homestead Funds by Direct ACH (**Section A**), Fedwire (**Section B**) or Check (**Section C**). If you have any questions, please contact a Client Service Representative at **800-258-3030** on any business day between the hours of 8:30 a.m. to 5:00 p.m. ET.

A. Submitting Funds by Direct ACH (*Homestead Fund's preferred method*)

When submitting a Direct ACH transfer you must use ABA/Routing Number: **011307158**

The ABA must be accompanied by a special 17-digit Direct Deposit Account Number to purchase directly into the shareholder's account with Homestead Funds. Please note: if an employee has multiple funds, they will have a special 17-Digit Direct Deposit Account Number for each fund.

17-Digit Direct Deposit Account Number = Account Type Code + Fund Number + 10-Digit Homestead Account Number

Follow steps 1 through 4 completely to create the 17-Digit Direct Deposit Account Number.

1. Account Type Code

Choose one:

- 2240 — for an IRA or ESA account
OR
- 2230 — for a non-IRA account (including UGMA/UTMA, Corporate and Deferred Compensation)

2. Fund Number

Choose the appropriate Fund Number as listed below:

3-Digit Fund Number

| | |
|---|---------------------------------|
| 168 — Daily Income Fund | 176 — Value Fund |
| 170 — Short-Term Government Securities Fund | 178 — Small-Company Stock Fund |
| 172 — Short-Term Bond Fund | 180 — International Equity Fund |
| 174 — Stock Index Fund | 182 — Growth Fund |

3. 10-Digit Homestead Account Number

Add enough zeroes in front of the shareholder's Homestead Funds account number to equal ten digits total.

4. Examples for creating the 17-Digit Direct Deposit Account Number

IRA Example

Fund Number: 176
Account Number: XXXXX
Account Type: IRA
17-Digit Direct Deposit Account Number:
224017600000XXXXX

Non-IRA Example

Fund Number: 172
Account Number: XXXXX
Account Type: Non-IRA
17-Digit Direct Deposit Account Number:
223017200000XXXXX

B. Submitting Funds by Fedwire

You may submit funds by Fedwire to one (refer to **Section 2**) or many (refer to **Section 1**) accounts.

1. Fedwire to Multiple Fund(s) and Account Number(s)

When using this option **you must also submit a Group Purchase Form to show the allocation of the funds.** This form can be downloaded at homesteadfunds.com. The Group Purchase Form should be faxed to **816-421-0588**. Not submitting the form as instructed will result in a processing delay. **Submit your Fedwire by using the instructions below:**

State Street Bank and Trust Company
Boston, MA
ABA# 0110-0002-8
DDA# 99057358
For Credit to Homestead Funds Company's Name

2. Fedwire to Only One Fund and Account Number

For this option, submit your Fedwire using the instructions below:

State Street Bank and Trust Company
Boston, MA
ABA# 0110-0002-8
DDA# 99057358
For Credit to Homestead Funds (Shareholder Name)
(Fund Name/Shareholder Account Number)

C. Submitting Funds by Check

When using this option you must also submit a Group Purchase Form to show the allocation of the funds. This form can be downloaded at homesteadfunds.com. The Group Purchase Form should be mailed with the check. Not submitting the form as instructed will result in a processing delay. Mail the check and Group Purchase Form to:

Regular Mail
Homestead Funds
P.O. Box 219486
Kansas City, MO 64121-9486

Overnight Mail
Homestead Funds
430 W. 7th Street
Suite 219486
Kansas City, MO 64105-1407